

MATRAVERS SCHOOL

POST-16 ADMISSIONS POLICY

2017/18

POLICY AND NUMBERS

The school has capacity in its Sixth Form for 161 pupils across two year groups and so the admission number for entry to year 12 is 80 minus those pupils eligible to transfer from Matravers' own Year 11. To facilitate a wider range of courses, for minority subjects the school may liaise with other Post 16 institutions in Wiltshire.

The deadline for applications is the end of Term 2 of the academic year prior to admission. Late applicants will only be considered if space remains in the Sixth Form. Students making late applications should be aware that spaces may only be available on a limited number of courses.

Applications should be made directly to the school.

Students must meet the minimum requirements for entry.

OVER-SUBSCRIPTION

After the admission of pupils with Statements of Special Educational Needs or EHCPs where Matravers is named on the Statement, and where the school can best meet the needs of the pupil, the following criteria will be applied:

1. Looked-after children / previously looked-after children* from any geographical area.
2. Pupils who have studied at Matravers in years 7-11
3. External pupils

If the school receives applications which exceed the capacity of the 6th Form, these applications will be reviewed initially according to steps 1-3 above and then on a first-come first-served basis.

* A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

ENTRY REQUIREMENTS AND OPTIONS:

Students, both internal and external, will be offered a meeting before finalising their options.

The Board of Governors will allocate places on oversubscribed courses, in priority order, to those students (both internal and external) with the highest points score in their eight best GCSEs which must include English and Maths. Pupils meeting the minimum academic entry requirements to whom we are unable to offer places on their chosen courses will be offered alternatives where possible.

Entry into year 13 A2 GCE level courses is not automatic. This is assessed on the basis of the successful completion of the AS level courses.

Academic entry requirements:

1. Applicants will have gained 5 A*-C GCSE grades including English & Maths.
2. Minimum course requirements for each subject must be met as specified in the Sixth Form prospectus.
3. In exceptional circumstances, school leaders may consider candidates who do not fulfil the requirements 1 and 2.
4. Candidates without C grades in GCSE English and / or Maths will be required to attend lessons in these subjects and re-sit the exams until they have successfully achieved this level.

GENERAL

The school will establish independent appeals arrangements against non-admission, details of which can be obtained from the Clerk to the Governors of Matravers School.

Issued / last updated:	November 2015
Adopted by Governors:	8 December 2015
Reviewed by:	Every Child Matters Committee
Reviewed on:	24 November 2015
Review interval:	Annually